



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

CN# 05-04

MEMORANDUM

To: Child Nutrition Program Sponsors

From: Lynne Dulin, Director
Arizona Department of Education, Student Services Division

Date: September 8, 2003

RE: Welcome to the Arizona Child Nutrition Programs – 2003-2004 school year!

Welcome to 2003-2004

Welcome all sponsors, we look forward to working with you throughout the coming year. We hope you had a safe and enjoyable summer. Enclosed in this Welcome Back Packet are three memos relating to policy updates you need to be aware of (CN# 05-04, CN# 04-04, and CN# 03-04). **Your attention to these memos is crucial; please carefully read through all of the memos enclosed in this packet.** This packet also includes additional information regarding trainings and resources that may be of interest to CNP Sponsors.

Direct Certification

The Direct Certification State Match system was launched on June 1, 2003 for all schools in Arizona to electronically certify eligible students for free meals. All sponsors are required to use this system by October 1, 2003. The CNP Direct Certification Manual provides step-by-step user guidance for the system and is available on our website at <http://www.ade.az.gov/health-safety/cnp/nslp/GuidanceManual/>. Please refer to memo CN 01-04 dated August 15, 2003, and CN 04-04 dated September 8, 2003 for up-dated policy guidance on the system.

Verification

Verification reports are due to the ADE, Child Nutrition Programs by December 15th, 2003. The Verification report has been updated and is available on-line at www.ade.az.gov/health-safety/cnp/nslp/parentforms.asp

Communication to School Food Authorities

The ADE, Child Nutrition Programs is now publishing a quarterly newsletter. The first edition of SCOOPS, was mailed to all program sponsors in July 2003. SCOOPS will include quarterly program updates, abstracts of current research articles, along with exciting news and information. SCOOPS is available on-line at <http://www.ade.az.gov/health-safety/cnp/nslp/downloads/June2003v1.pdf>

CNP Web Program Assistance

The Child Nutrition Programs has increased its staff devoted to help sponsors with CNP Web application and claim questions. Each sponsor now has a program assistant to answer your CNP Web application and claim questions, and a program specialist to answer NLSP program and policy questions. To find your program assistant and specialist, enter into your CNP Web Sponsor Application. The name, phone number, and email address of your assigned Assistant and Specialist is indicated on the top of your sponsor application form.

Arizona Action For Healthy Kids – Model Nutrition Policy

As part of a national effort to improve the health and nutrition habits of children, Arizona Action for Healthy State Team was formed in January of 2003. This team of food service directors, dietitians, school nurses, and other school professionals has developed a voluntary “model” nutrition policy. The model nutrition policy was developed to assist Arizona schools to create healthy school environments. The Arizona Action For Healthy Kids – Model Nutrition Policy is available on our website at www.ade.az.gov/health-safety/cnp/nslp/. For more information on Action For Healthy Kids, visit their website at www.actionforhealthykids.org/

Grants Available For Policy Pilot Schools

The Arizona Department of Education has received a 2003 USDA Team Nutrition Grant to study and evaluate the Arizona Action For Healthy Kids model nutrition policy. The grant funding will be used to study the both the financial and nutritional impact of the policy. Eight Arizona schools will be selected to receive the grant funding to implement the model nutrition policy during the spring of 2004. Please consider volunteering one of your schools to pilot the policy. Information and the grant application can be downloaded from our website at www.ade.az.gov/health-safety/cnp/nslp/

Thank you for your participation in the Child Nutrition Programs for the 2003-2004 school year. If you have questions or concerns regarding this memo, please contact your assigned CNP specialist.

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